

Evergreen Community Charter School Board of Trustees

Minutes

Thursday, October 26, 2023

Attendance: Joe Spinelli, Mary Ann Lewis, Sherline Eugene, and Eric Noone (Board Members)
Jill Shoesmith, Nancy Lewis, and Steven Richard (Advisory Members)

Meeting was called to order and Pledge of Allegiance led by President at 7:00pm.

Executive Session – No Business to conduct in Executive Session

Approval of Previous Meeting Minutes

Motion made by Mary Ann and seconded by Joe to approve the September 2023 Minutes. (4-0)

Recognition of Visitors

No visitors were in attendance.

Director's Report

- The Charter Renewal paperwork is almost complete and will be submitted on Monday (10/30/23). Over 100 hours have been spent gathering and compiling the information requested. Special thanks to Steve Richard, Kathy Yerkes, and Natasha Keelen for all of their hard work on this project.
- Field work on the independent audit is still ongoing. Our Auditors have reviewed and approved all of the updated and new financial policies.
- Evergreen participated in the Barrett Halloween Parade. The float was built by the senior class and coordinated by science teacher, Darryl Speicher. We had a very good turnout of students to walk in the parade.
- Clearances are up to date and on file in the office for all Board members.
- Representatives from Camelback visited our students to explain the ski program and review safety procedures. The team also took the time to talk about employment opportunities for the season.

Instructional Report by Teachers and Students

- Field Trips – 9th and 12th grade students went to Gettysburg, 10th and 11th grade students in World Cultures classes visited the newly constructed Hindu Temple in New Jersey. The entire school went to ESU to see a Shakespeare play.

Business and Financial Affairs

After a review of the Financials, Sherline made a motion to approve the September 2023 statements, including the check register and grant spending. Motion was seconded by Eric. (4-0).

Eric made a motion to waive Field Trip costs for students in need. Seconded by Joe (4-0).

Students, Curriculum, and Policy

Joe made the motion which was seconded by Sherline to approve the new and updated Policies relating to Employees. (4-0)

Mary Ann made the motion which was seconded by Eric to approve the new and updated Policies relating to Medical Actions. (4-0)

Personnel- Professional Staff

Steve Richard reported on the staff's preparation for Parent Teacher Conferences (11/9 and 11/10). He also reported that we have completed our first severe weather drill which went very well. All students were in expected areas within five minutes of the start of the drill. These drills are run at various times throughout the school year.

The arrangements have been made for the Family Ski Trip. Last year we had 70 participants.

Open Discussion

Board members asked about overall student progress this year. As we finish up the first quarter, based on grades, it appears that students are bouncing back from the COVID years. NHS provides daily tutoring for students who may need extra help. The staff continues to work closely with 9th grade as they transition into High School.

Adjournment

With no other business to come before the Board, a motion made by Joe and seconded by Eric to adjourn the meeting at 7:35pm. (4-0)

The next meeting is scheduled for December 14, 2023 at 7:00 p.m.